RECRUITMENT OF PROBATIONARY OFFICERS

The Lakshmi Vilas Bank Limited, a well-known and technology driven private sector bank, with over 9 decades of distinguished and dedicated service, is now embarking on a growth journey with strengths and new capabilities.

The Bank invites application for the position of Probationary Officers for Pan India operations. The applicants are requested to apply online only through careers.lvbank.com on or before April 17, 2017. No other means / modes of application is permissible.

- Applicants are advised to read the eligibility criteria carefully before applying and ensure that they fulfill the stipulated eligibility criteria.

- Applicants are strictly advised to ensure correctness of their particulars submitted online.

Eligibility Criteria:

Position	Education Qualification as on March 1, 2017	Age Criteria as on March 1, 2017
Probationary Officers	Graduates who secured minimum of 60% and studied in regular college affiliated to any recognized university (10+2+3 or equivalent pattern).	Minimum: 20 years, Maximum: 30 years. Candidate born between March 2, 1987 and March 1, 1997 (inclusive of both Dates) are eligible to apply

Note: Degree should be awarded by the University/Institution on or before March 1, 2017.

IMPORTANT DATES

Events	Timelines
Opening date for online registration	Wednesday, March 29, 2017
Closing date for online registration	Monday, April 17, 2017
Call letter download	One week before the exam date
Tentative month of online examination	During the month of May'2017

FEE:

The applicants should pay the exam fee which is neither refundable nor adjustable against any other recruitment process. The examination fee has to be paid only through online and no other mode of payment is permissible. The applicable exam fee for Probationary Officer is Rs. 650/-

Please note that bank transaction charges for Online Payment of exam fee will be extra and is to be borne by the applicants only.

SELECTION PROCESS:

Selection will be on the basis of performance in the Online Examination, Group Discussion and Personal Interview. Those candidates who come out successful in the Online Examination shall be called for Group Discussion and the candidates successfully clearing Group Discussion will be called for Personal Interview thereafter.

APPOINTMENT & EMOLUMENTS:

The selected candidates will be recruited on CTC basis and the compensation is as per industry standards.

ONLINE EXAMINATION:

The objective type online examination consists of (i) Numerical Ability, (ii) Analytical Ability, (iii) Verbal Ability, (iv)Banking Awareness. (v) Computer / General Knowledge (Total 150 questions carrying total weightage of 150 marks with total time duration of 90 minutes).

S. No.	Test Subject	Number of Questions	Time Duration
1	Numerical Ability	25	
2	Analytical Ability	25	
3	Verbal Ability	30	
4	Banking Awareness	40	90 Minutes
5	Computer /General Knowledge	30	
	Total	**150**	

The Bank reserves the right to change the test subject and the number of questions

ONLINE EXAMINATION CENTRES:

The online examination is proposed to be held at the following centers depending upon the number of candidates opting for the center. The Bank reserves the right to add or change the examination center and the Bank's decision is final in this regard.

State	Location	State	Location
Tamil Nadu	Chennai	Telangana	Hyderabad
	Coimbatore	Andhra Pradesh	Vishakapatnam
	Salem	Maharashtra	Mumbai
	Madurai	West Bengal	Kolkatta
	Karur	Jharkhand	Ranchi
Karnataka	Bangalore	Gujarat	Ahmedabad
Delhi	New Delhi	Madhya Pradesh	Bhopal

The address of the venue will be intimated in the Call Letter.

The Bank reserves the right to alter online examination date and / or alter / add / remove online examination center / venue.

PROOF OF IDENTITY TO BE SUBMITTED:

The candidates appearing for the online examination should bring any one original photo identity proof such as Voter ID / Passport / Driving License / PAN Card / Aadhaar Card along with a self-attested photocopy of the same.

MISCONDUCT:

Candidates are hereby cautioned not to furnish any particulars that are incorrect, tampered / fabricated and not suppress any material information while submitting the application form online.

At the time of online examination / group discussion / personal interview or in any subsequent selection procedure, if a candidate is (or has been) found guilty of

I.   Using unfair means or

II. Impersonating or procuring impersonation by any person or

III. Misbehaving in the online examination /Group Discussion / Personal interview or disclosing , publishing, reproducing, transmitting, sorting or facilitating transmission and storage of contents of the test(s) or any information therein in whole or part thereof in any form or by any means, verbal or written electronically or mechanically for any purpose or

IV. Resorting to any irregular or improper means in connection with his / her candidature or

V. Canvassing support for his / her candidature, or

VI. Carrying mobile phones or any electronic devices of communication in the online examination / Group Discussion / Personal Interview hall,

Such candidate may in addition to rendering himself / herself liable to criminal prosecution, be liable

   a) To be disqualified from the examination for which he / she is a candidate

   b) To be debarred either permanently or for a specified period from any examination conducted by the Bank

   c) To be terminated from service, if he / she has already joined the Bank.

HOW TO APPLY:

STEP BY STEP GUIDE

a) **Go to the application website:**

   i. Go to the page careers.lvbank.com.

   ii. Click on the '**Download the Notification'** link and carefully read the detailed notification.

   iii. Click on the '**Apply Online**' link to register.

b) **For New Application –** Click on the '**Register'** Link. This will open the first page of the new application.

c) **First Page of the Application –** Fill the basic details such as Name, Mobile No, Email Id, Gender, and Date of Birth as required in the form. Check the filled details carefully before clicking the **'Submit'** button, as you will not be permitted to make changes in the application later.

d) **Registration Completed'** E-mail / SMS will be sent to your registered email ID and mobile number with the application number**.** This application number & password will allow you to login further to complete your registration / print registration slip before the due date.

e) **Login Again –** On the screen shown, click on the **'Login'** button. You will be shown a link which will ask you to login again. Proceed with the login procedure by using the application ID and password, which will open the second page of the application form.

(**Note**: If you wish to complete your application later, you can leave the page. You can fill the second page of the application later, on or before the Last Date of submission of application, by going to the application website again and logging in as registered candidate using your application number and password.)

f) **Filling of details in the subsequent pages -** Fill up all the required information on the screens (which are in fact the subsequent tabs of the on-line form) with personal identification details, etc. Candidates should take utmost care and furnish the correct details while filling in the on-line application.

g) **Please confirm all the details entered by you before clicking the 'SUBMIT' Button or else go back to edit the details.** Once the details are submitted here, no changes will be allowed at subsequent stages.

INSTRUCTION FOR UPLOADING OF PHOTO AND SIGNATURE:

a) **UPLOAD OF PHOTOGRAPH:**

Photograph must be a recent passport size colour photo with white background, and no harsh shadows. If you wear glasses make sure that there are no reflections and your eyes can be clearly seen. Also, ensure that both ears are visible in the picture. Wearing of caps, hats and dark glasses is not acceptable. Religious headwear is allowed but it must not cover your face. The image should only be in **.jpg or .jpeg** format. The size of file should be not more than 500 kb.

b) **UPLOAD OF SIGNATURE**:

Sign on a white paper with **Black ink** pen and scan it. Please scan the signature area only and not the entire page and ensure that the size of the scanned image is not more than 500 kb. Please note that this signature would appear on the Admit Card, and it should match with the signature on the attendance sheet while appearing for the online test.

PAYMENT PROCESS:

PAYMENT THROUGH ONLINE MODE:

Candidates will have to pay the exam fee online using Credit Card, Debit Card or Net Banking by furnishing the required details. Fee once paid will not be refunded under any circumstances. Candidates are therefore requested to verify their eligibility before paying the exam fee. This will be the final stage of online application process.

The candidate shall read the **"Declaration"** text carefully before clicking on '**Submit'** button.

Print Provisional Registration Slip - The candidates can print their provisional registration slip after successfully completing the payment process. The candidates are advised to retain the printed provisional registration slip for future reference.

GENERAL INSTRUCTIONS:

1. Any communication sent will be through E –mail only. Hence candidates are required to have a valid / active e-mail id for themselves. The ID should be kept active for atleast a year. Under no circumstance the candidates should furnish an e-mail id which doesn't pertain to him / her.

2. Admission to the online examination will be purely on provisional basis, based on the declaration made by the candidate, regarding fulfilling of eligibility criteria.

3. Candidates called for the group discussion / personal interview will be required to produce all original documents relating to age, educational qualification / technical qualification and experience certificates as well as attested copies of their certificates in support of their eligibility, failing which their candidature will be rejected.

4. Printout of the application should be kept with the candidate for their reference and shall not be sent to the Bank.

5. Multiple applications for the post will be rejected.

6. The candidates called for the online examination / Group Discussion / Personal Interview will have to appear at the respective venues at their own cost. Bank will not provide TA / HA under any circumstances.

7. Candidates willing to work anywhere in India should only apply.

8. No request for change of test center / date / session for examination shall be entertained at any stage.

9. Candidates are required to apply through online mode only. Any other form of application is not permissible.

10. Canvassing in any form shall lead to disqualification of candidature.

11. Candidates are advised to register well before closing date of online application to avoid the last minute rush when there is a possibility of disconnection / inability / failure to login on account of heavy load on the Bank's server.

The Bank reserves the right to reject any application without assigning any reasons and no correspondence will be entertained in this regard. Any resultant dispute arising out of this advertisement shall be subject to the sole jurisdiction of the courts situated in Chennai.